



BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141, Hollidaysburg, PA 16648

Blair County Salary Board Meeting of September 2, 2026, at 10:00 a.m.
in the Commissioner's Public Meeting Room.

AGENDA

1. Call to Order.....Commissioner David Kessler
2. Moment of Silent Prayer.
3. Pledge of Allegiance.
4. Call for Public Comment on Salary Board Items.
5. Approval of Minutes from the July 1, 2026 meeting.

Positions:

6.

Department	Domestic Relations				Requested By:	President Judge Wade Kagarise		
Type	Rate Change					# of Positions	1	
Position	Fiscal Administrator					Position #	335301	
Pay Grade	H11	Step		Step 6				
Union	Non-Union				Exempt Status		Non-Exempt	
PT/FT Status	Full Time				Schedule		35 hours per week	
Wage	\$22.11	Per hr.	\$1,547.70	expected bi-weekly		\$40,240.20	expected annually	
Funding Source	Title IV-D Fund					Budget	Included	
Effective Date	1/1/2025							
Reason/Justification	Pay policy application for Michelle Powley							

7.

Department	Adult Parole and Probation				Requested By:	Chief Scott Bailey		
Type	Change Complement					# of Positions	8	
Position	Part-time Probation Officer Support					Position #	341401	
Pay Grade		Step						
Union	Union				Exempt Status		Non-Exempt	
PT/FT Status	Part Time 999 maximum				Schedule		999 Maximum per year	
Wage	\$13.75	Per hr.	\$528.28	expected bi-weekly		\$13,735.15	expected annually	
Funding Source	PCCD grant (50%) and General Fund (50%)					Budget	Not Included in Budget	
Effective Date	8/31/2026							
Reason/Justification	Requesting creation of Part-time Probation Officer Support (Drug Tester) pool of 8000 hours, 20 people maximum. No single employee to exceed 999 hours in an anniversary year. This pool would allow APO to better allocate hours while ensuring staff coverage. Creating a Part-time Probation Officer Support pool will increase flexibility for recruitment and as a result better serve the administration of justice.							



BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141, Hollidaysburg, PA 16648

8.

Department	911			Requested By:	Coordinator Emily States		
Type	Creation				# of Positions	1	
Position	Operations Manager				Position #	128209	
Pay Grade	S5	Step	1				
Union	Non-Union			Exempt Status		Exempt	
PT/FT Status	Full Time			Schedule	35 hours per week		
Salary	\$1,952.16		bi-weekly		\$50,756.16	annually	
Funding Source	911 Fund				Budget	See Finance notes	
Effective Date	9/1/2026						
Reason/Justification	Requesting the creation of an Operations Manager Position for the Blair County 911 Center to assist with the day to day operations of the 911 Center, assist with training of new employees, assist with training of existing employees, and assist with CAD entry and updating as needed.						

9.

Department	911		Requested By:	Coordinator Emily States	
Type	Set Temporary Rate			# of Positions	1
Position	Supervisor - Quality Assurance 911			Position #	140309
Pay Grade	H16	Step	11		
Union	Non-Union		Exempt Status		Non-Exempt
PT/FT Status	Full Time		Schedule	40 hours per week	
Funding Source	911 Fund			Budget	See Finance notes
Effective Date	5/2/2026				
Request	\$121.60 bi-weekly/ \$3161.60 annually.				
Reason/Justification	Requesting an Out of Class Temporary Pay increase for Jaime Reilly for the period of May 2, 2026 thru August 28, 2026. Jaime filled the position of instructor for the current training class due to vacancy/scheduling conflicts for an instructor.				

10.

Department	Tax Claim				Requested By:	Director Sue St. Martin		
Type	Set Rate					# of Positions		1
Position	Tax Claim Coordinator					Position #		103703
Pay Grade	H9	Step		Step 5				
Union	Non-Union				Exempt Status		Non-Exempt	
PT/FT Status	Full Time				Schedule		35 hours per week	
Wage	\$19.75	Per hr.	\$1,382.50	expected bi-weekly		\$35,945.00		expected annually
Funding Source	General Fund					Budget		Included
Effective Date	5/5/2026							
Reason/Justification	Shirley Crowl has many years with the county. She will not be using healthcare benefit. Please adjust starting rate to compensate for experience							



BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141, Hollidaysburg, PA 16648

11.

Department	Children, Youth, and Families			Requested By:	Director Shannon Tucker		
Type	Abolishment				# of Positions	1	
Position	Clerk Typist II - Fiscal Aide				Position #	311802	
Union	PSSU			Exempt Status		Non-Exempt	
PT/FT Status	Full Time			Schedule		37.5 per week	
Wage	\$14.48	Per hr.	\$1,086.00	expected bi-weekly		\$28,236.00	expected annually
Funding Source	CYF Fund				Budget	Included	
Effective Date	7/1/2026						
Reason/Justification	Abolishing Clerk Typist II - Fiscal Aide and Fiscal Assistant to create 1 new Fiscal Tech. Full time Clerk Typist II - Fiscal Aide pay per year is \$28,236. Fiscal Assistant pay per year is \$31,024.50. Creating an additional Fiscal Tech will be \$30,721.60 per year. A savings of \$28,538.90/year. This transition will save the county \$5,707.78/year when fully staffed.						

12.

Department	Children, Youth, and Families				Requested By:	Director Shannon Tucker		
Type	Change Complement					# of Positions		1
Position	Fiscal Assistant					Position #		313901
Union	PSSU				Exempt Status		Non-Exempt	
PT/FT Status	Full Time				Schedule		37.5 hours per week	
Wage	\$15.91	Per hr.	\$1,193.25	expected bi-weekly		\$31,024.5		expected annually
Funding Source	CYF Fund					Budget		Included
Effective Date	7/1/2026							
Reason/Justification	Abolishing Clerk Typist II - Fiscal Aide and Fiscal Assistant to create 1 new Fiscal Tech. Full time Clerk Typist II - Fiscal Aide pay per year is \$28,236. Fiscal Assistant pay per year is \$31,024.50. Creating an additional Fiscal Tech will be \$30,721.60 per year. A savings of \$28,538.90/year. This transition will save the county \$5,707.78/year when fully staffed.							

13.

Department	Children, Youth, and Families				Requested By:	Director Shannon Tucker		
Type	Change Complement					# of Positions	1	
Position	Fiscal Technician					Position #	205701	
Pay Grade	H7	Step		1				
Union	Non-Union				Exempt Status		Non-Exempt	
PT/FT Status	Full Time				Schedule	35 hours per week		
Wage	\$16.88	Per hr.	\$1,181.60	expected bi-weekly		\$30,721.60	expected annually	
Funding Source	CYF Fund					Budget	Not Included in Budget	
Effective Date	7/1/2026							
Reason/Justification	Abolishing Clerk Typist II - Fiscal Aide and Fiscal Assistant to create 1 new Fiscal Tech. Full time Clerk Typist II - Fiscal Aide pay per year is \$28,236. Fiscal Assistant pay per year is \$31,024.50. Creating an additional Fiscal Tech will be \$30,721.60 per year. A savings of \$28,538.90/year. This transition will save the county \$5,707.78/year when fully staffed.							



BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141, Hollidaysburg, PA 16648

14.

Department	911/ Emergency Management		Requested By:	Chief Clerk Alicia Tiracave	
Type	Abolishment			# of Positions	1
Position	Director of Public Safety			Position #	124805
Pay Grade	S14	Step	1		
Union	Non-Union		Exempt Status		Exempt
PT/FT Status	Full Time		Schedule	35 hours per week	
Salary	\$2,901.10	bi-weekly		\$75.428.60	annually
Funding Source	911 Fund			Budget	Included
Effective Date	9/2/2026				

15.

Department	Emergency Management		Requested By:	Chief Clerk Alicia Tiracave	
Type	Creation			# of Positions	1
Position	EMA Coordinator			Position #	103705
Pay Grade	S10	Step	1		
Union	Non-Union		Exempt Status		Exempt
PT/FT Status	Full Time		Schedule	35 hours per week	
Salary	\$2,432.75	bi-weekly		\$63,251.50	annually
Funding Source	General Fund			Budget	Not Included in Budget
Effective Date	9/2/2026				

16.

Department	Human Resources			Requested By:	Analyst Kyle Brashear		
Type	Abolishment				# of Positions	1	
Position	Assistant Director - Human Resources				Position #	124901	
Pay Grade	S10	Step	1				
Union	Non-Union			Exempt Status		Exempt	
PT/FT Status	Full Time			Schedule		35 hours per week	
Salary	\$2,432.75		bi-weekly		\$63,251.50	annually	
Funding Source	General Fund				Budget	Included	
Effective Date	9/2/2026						
Reason/Justification	Request to abolish Assistant Director position as a component of HR Restructure.						

17.

Department	Human Resources		Requested By:	Analyst Kyle Brashear	
Type	Creation			# of Positions	1
Position	Benefits Administrator			Position #	
Pay Grade	H10	Step	1		
Union	Non-Union		Exempt Status	Non-Exempt	
PT/FT Status	Full Time		Schedule	35 hours per week	
Wage	\$19.54	Per hr.	\$1,367.80	expected bi-weekly	\$35,562.80 expected annually
Funding Source	General Fund			Budget	Not Included in Budget
Effective Date	9/2/2026				
Reason/Justification	Request to create Benefits Administrator position as a component of HR Restructure.				



BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141, Hollidaysburg, PA 16648

18.

Department	Human Resources			Requested By:	Analyst Kyle Brashear		
Type	Set Temporary Rate				# of Positions	1	
Position	Human Resources Generalist				Position #	137801	
Pay Grade	H13	Step	9				
Union	Non-Union			Exempt Status		Non-Exempt	
PT/FT Status	Full Time			Schedule	35 hours per week		
Funding Source	General Fund				Budget	Included	
Effective Date	8/29/2026						
Request	\$88.90 Bi-Weekly/ \$2,311.40 Annually						
Reason/Justification	Request to reauthorize Out of Class Pay for HR Generalist Sandy Holencik for continual performance of duties in excess of her job description and pay grade. Existing authorization for out of class pay set to expire effective 8/28/2026.						

19.

Department	Human Resources		Requested By:	Chief Clerk Alicia Tiracave	
Type	Set Temporary Rate			# of Positions	1
Position	HR Analyst			Position #	137601
Pay Grade	S6	Step	2		
Union	Non-Union		Exempt Status		Exempt
PT/FT Status	Full Time		Schedule	35 hours per week	
Funding Source	General Fund			Budget	Included
Effective Date	8/29/2026				
Request	\$105.33 Bi-Weekly/ \$2,738.58 Annually				
Reason/Justification	Request to renew out of class pay for one employee for a maximum of 13 pay periods (6 months)				

20. Additional and Overtime Report.

21. Vacancy Report.

22. Adjournment.

The next regular Salary Board Meeting will be on October 7, 2026, at 10:00 a.m.
in the Commissioner's Public Meeting Room.