



BLAIR COUNTY BOARD OF COMMISSIONERS MEETING

Thursday, December 18, 2025, 10:00 A.M.
COMMISSIONERS MEETING ROOM, BASEMENT

CALL TO ORDER:

Commissioner Kessling called the meeting to order.

MOMENT OF SILENT PRAYER:

Commissioner Kessling called for a moment of silent prayer.

PLEDGE OF ALLEGIANCE:

Commissioner Kessling requested that those participating in the meeting please stand and recite the Pledge of Allegiance.

MEMBERS PRESENT:

Commissioner Kessling, Commissioner Webster, and Chief Clerk Alicia Tiracave.

OTHERS PRESENT:

Lori Guyer (Commissioners), Lindsay Dempsie (Finance), Nicholas Burket (Public Works/Facilities), Glenn Nelson (Fort Roberdeau), Paul Shaffer (Public Works/Highway), Becky Robinson (Purchasing), Angela Wagner (Controller), Trina Illig (Social Services), Sherry Socie (Blair Planning Commission), Brian Walters (Human Resources), Ann Merritts (Holidaysburg Community Watchdog), Lenne Over (Public).

EXECUTIVE SESSION ANNOUNCEMENT:

An Executive session was held on December 15, 2025, at approximately 2:00 p.m. with the Commissioners, Assistant HR Director, and Human Resources Analyst regarding one Collective Bargaining Agreement (CBA). An Executive session was held on December 16, 2025, at approximately 2:45 p.m. with the Commissioners, Assistant Human Resources Direction, Human Resources Analyst and Chief Clerk regarding one position.

PUBLIC COMMENT:

None.

COMMISSIONERS COMMENTS:

Commissioner Webster wished everyone a Merry Christmas!

CONSENT AGENDA:

Resolution 567- 2025:

a. Ratification of the following ten (10) Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
12/03/2025	251203AM	\$2,118.70
12/08/2025	251208FS	\$219.89
12/09/2025	251209DA	\$13,580.13
12/08/2025	251130PC	\$13,975.22
12/11/2025	251211HR	\$16,208.26
12/02/2025	251202WC	\$4,651.64
12/12/2025	251212ED	\$1,625.25
12/16/2025	251216SS	\$17,573.33
12/16/2025	251216CY	\$492,977.57
12/16/2025	251216WW	\$952,447.01

b. Ratification of total Payroll for the paycheck dated 12/12/2025 in the total amount of \$961,176.05.

c. 2025 Budget Transfer: To cover the costs for legal fees from McNeess Wallace:

From	\$	To
01101GCO-44080 General County Operations	\$12,407.50	113201-44080 CYF
01101GCO-44080 General County Operations	\$13,277.50	113201-44080 CYF

d. 2025 Budget Transfer: To cover the cost of Tax Claim expenses:

From	\$	To
01101GCO-41999 General County Operations	\$24,382.77	01111-42240 Tax Claim
01101GCO-41999 General County Operations	\$6,385.35	01111-44110 Tax Claim

e. 2025 Budget Transfer: To cover the cost of maintenance on County vehicles:

From	\$	To
01103HW-44730 Highway	\$200.00	113201-44730 CYF
01103HW-44730 Highway	\$853.36	01151-44730 Sheriff
01103HW-44730 Highway	\$100.00	01103BM-44730 Building Maintenance
01103HW-44730 Highway	\$866.15	113201-44730 CYF
01103HW-44730 Highway	\$1,313.97	01151-44730 Sheriff

- f. Bridge #33/Old Mill Run Road: Requesting approval of ECMS submission Invoice #19, Part 2, Final Design, in the total amount of \$52,961.38, received from Keller Engineers. Expenses are 95% reimbursable and will be paid from the Marcellus Shale Legacy Fund.
- g. Bridge #73/1-349: Requesting approval of ECMS submission Invoice #4, Part 1, PE Phase, in the total amount of \$16,164.00, received from Keller Engineers. Expenses are 95% reimbursable and will be paid from the Marcellus Shale Legacy Fund.

Resolution 567-2025: Motioned by Commissioner Kessling and seconded by Commissioner Webster and approved to adopt Resolution 567-2025.

STAFF REPORTS & SPECIAL BUSINESS:

Finance:

Lindsay Dempsey requested approval of the 2026 General Fund & Reserve Account Budgets as presented on November 18, 2025.

Resolution 568-2025: Approving the 2026 General Fund & Reserve Account Budgets as presented on November 18, 2025.

Motioned by Commissioner Kessling, seconded by Commissioner Webster, and approved to adopt Resolution 568-2025.

Public Works/Highway:

- i. Paul Shaffer requested approval of the 2025 Annual Lakemont Dam Inspection Report performed by Gwin, Dobson & Foreman Engineers, Inc.

Resolution 569-2025: Approving the 2025 Annual Lakemont Dam Inspection Report performed by Gwin, Dobson & Foreman Engineers, Inc.

Motioned by Commissioner Kessling, seconded by Commissioner Webster, and approved to adopt Resolution 569-2025.

- ii. Paul Shaffer requested the 2026 Annual Lakemont Dam Inspection Proposal to be performed by Gwin, Dobson & Foreman Engineers, Inc. in the amount of \$1,500.00. Work performed outside the proposed fee shall be invoiced at an hourly rate of \$120.00 following authorization from the County.

Resolution 570-2025: Approving the 2026 Annual Lakemont Dam Inspection Proposal to be performed by Gwin, Dobson & Foreman Engineers, Inc. in the amount of \$1,500.00. Work performed outside the proposed fee shall be invoiced at an hourly rate of \$120.00 following authorization from the County.

Motioned by Commissioner Kessling, seconded by Commissioner Webster, and approved to adopt Resolution 570-2025.

Social Services:

- i. Trina Illig requested approval for the submission of two 3-year project activity completion extension requests to the Commonwealth of Pennsylvania Department of Community & Economic Development (DCED) for the projects as listed below:

Programs	Contract	From	To
CDBG FY 2021	#82572	12/31/2025	1/23/2026
HOME FY2020	#84484	12/05/2025	1/16/2026

Resolution 571-2025: Approving the submission of two 3-year project activity completion extension requests to the Commonwealth of Pennsylvania Department of Community & Economic Development (DCED) for the projects as listed below:

Programs	Contract	From	To
CDBG FY 2021	#82572	12/31/2025	1/23/2026
HOME FY2020	#84484	12/05/2025	1/16/2026

Motioned by Commissioner Kessling, seconded by Commissioner Webster, and approved to adopt Resolution 571-2025.

- ii. Trina Illig requested approval to authorize Commissioner David Kessling, as the Chief Elected Official, to sign the Site-Specific Tier 2 Environmental Review Records for the Blair County Existing Owner-Occupied Housing Rehabilitation Program for the unit listed below:

Program Type	Case Number	Unit Location
Whole Home Repair	#WH230907-01	2009 5 th Avenue, Altoona

Resolution 572-2025: Approving to authorize Commissioner David Kessling, as the Chief Elected Official, to sign the Site-Specific Tier 2 Environmental Review Records for the Blair County Existing Owner-Occupied Housing Rehabilitation Program for the unit listed below:

Program Type	Case Number	Unit Location
Whole Home Repair	#WH230907-01	2009 5 th Avenue, Altoona

Motioned by Commissioner Kessling, seconded by Commissioner Webster, and approved to adopt Resolution 572-2025.

- iii. Trina Illig requested approval of a Property Owner/Contractor Agreement for the Affordable Housing Trust Fund Code Compliance Repair Assistance Program between the County of Blair, Department of Social Services, Gwen Eaken, and Harn's General Construction, LLC for porch renovations of the house located at 523 N. 10th Avenue, Altoona, PA, in the not-to exceed amount of \$5,000.00.

Resolution 273-2025: Approving of a Property Owner/Contractor Agreement for the Affordable Housing Trust Fund Code Compliance Repair Assistance Program between the County of Blair, Department of Social Services, Gwen Eaken, and Harn's General Construction, LLC for porch renovations of the house located at 523 N. 10th Avenue, Altoona, PA, in the not-to exceed amount of \$5,000.00.

Motioned by Commissioner Kessling, seconded by Commissioner Webster, and approved to adopt Resolution 573-2025.

Fort Roberdeau:

Glenn Nelson requested approval to increase the Fort Roberdeau School Tour Admission fee from \$6.00 to \$8.00 for the 2026 tour season.

Resolution 574-2025: Approving to increase the Fort Roberdeau School Tour Admission fee from \$6.00 to \$8.00 for the 2026 tour season.

Motioned by Commissioner Kessling, seconded by Commissioner Webster, and unanimously approved to adopt Resolution 574-2025.

Controller:

Chief Clerk Tiracave, on behalf of Controller A.C. Stickel, requested approval of a proposal received from the County Commissioners Association of Pennsylvania (CCAP) for the 2026-2030 Tax Collector Bonds for the four (4) year period-prepaid premium amount of \$63,168.00. (Net cost to County after reimbursement by municipalities and school districts is estimated at \$20,007.17).

Resolution 575-2025: Approving a proposal received from the County Commissioners Association of Pennsylvania (CCAP) for the 2026-2030 Tax Collector Bonds for the four (4) year period-prepaid premium amount of \$63,168.00. (Net cost to County after reimbursement by municipalities and school districts is estimated at \$20,007.17).

Motioned by Commissioner Kessling, seconded by Commissioner Webster, and approved to adopt Resolution 575-2025.

Facilities:

Nicholas Burket requested approval of the comprehensive Bid Requirements and Contract Documents prepared by Keller Engineers for the Blair County Parking Garage Rehabilitation Project # 2895-89.

Resolution 576-2025: Approving of the comprehensive Bid Requirements and Contract Documents prepared by Keller Engineers for the Blair County Parking Garage Rehabilitation Project # 2895-89.

Motioned by Commissioner Kessling, seconded by Commissioner Webster, and approved to adopt Resolution 576-2025.

OLD BUSINESS:

None

ADJOURN

Motioned by Commissioner Kessling, seconded by Commissioner Webster, and approved to adjourn today's meeting.



Alicia Tracave, Chief Clerk